

LAND DIVISION APPLICATION

When this application is completed and all required documents are attached, return to:

Caledonia Charter Township · Assessing Office
135 North State Road · Owosso, MI 48867
(989) 743-5300 ex229 · Fax (989) 743-6705

Approval of land division is required before it is sold.

This form is designed to comply with the local Zoning Ordinance adopted November 15, 2004, and Michigan Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended particularly by P.A. 591 of 1996, as amended).

When Application is returned to the Township for final review, it must be accompanied with an Application Fee of \$50.00, includes (1) new parcel, and additional \$50 for each new parcel after that.

Application for: Land Division Combination Lot Line Adjustment

PROPERTY OWNER INFORMATION:

Name: _____ Phone: _____
Address: _____
City: _____ State: _____ Zip Code: _____

APPLICANT INFORMATION *(If not the property owner)*

Contact Person Name: _____ Phone: _____
Business Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____

PARENT PARCEL INFORMATION:

Parcel No.: _____ Size of Parcel: _____ Improved: Yes / No
Address: _____ Current Class: _____ Zoning: _____
Total number of parcels after division: _____ Proposed Use of new parcel: _____ Any Splits Maded Since March 31, 1997: Yes / No

Split Process:

- Fill out Land Division Application
- Have assessing and zoning review proposed division, to make sure it follows all the current State and Township guidelines. Then we will submit a "Pre-Approval Letter"
- Go to the County Road Commission to apply for a Land Division Permit. If needed, a Driveway Permit may also be submitted at the same time. Bring the "Pre-Approval Letter" from the Township along with a drawing of the proposed land division.
- Once you have approval from both the Township and Road Commission, you can now proceed with having a survey done. It must include legal discriptions for all parcels involved.
- Evidence from both County & Township that all taxes are be paid to date.
- Submit to the Township Assessment Department, the completed Land Division Application package with a check or money order made payable to "Caledonia Township"

The approval of a land division shall not, of itself, constitute an approval or permit required under other applicable Township ordinances. Approval of a division is not a determination that the resulting parcels comply with other Township ordinances or regulations.

Initials: _____ Date: _____

Any parcel created inconsistent with or in violation of the land division act shall not be eligible for issuance of building permits, zoning ordinance approvals or other land use or building approvals under other Township ordinances, nor shall any such parcel be established as a separate parcel on the tax assessment roll.

Initials: _____ Date: _____

Certification

Owner's Signature	Date	Second Party's Signature	Date
_____	_____	_____	_____
_____	_____	_____	_____

Assessors Section

Assessors Name: _____

Date Application received: _____

Fee Amount Collected: _____

Final Decision

- Split was approved as presented
- Split was approved with changes
- Split was denied

Date Approval Letter was sent: _____